

## **CERTIFICATE IN FOUNDATION STUDIES**

The program is primarily designed to prepare students for success in higher education. It provides studies in the areas of tertiary skills, religious and philosophical disciplines as well as studies that will enhance and increase knowledge and skills in students' chosen areas of interest (Business, Education or Theology). Graduates will possess knowledge and skills foundational to gaining higher education qualifications.

## **GRADUATE PROFILE**

The profile of an effective student stems from the three components of the program which consists of Tertiary Skills, Religious & Philosophical Studies and Complementary Studies.

On the successful completion of the **Certificate in Foundation Studies**, the student will be able to:

<b>Components</b>	<b>Learning Outcomes</b>
<b>Tertiary Skills</b>	Consistently demonstrate effective study skills and habits throughout the curriculum.
	Effectively utilise literacy, research, communication and interpretive skills in the successful completion and presentation of a range of assessment types.
<b>Religious &amp; Philosophical Studies</b>	Develop their personal spirituality Apply Christian principles to a variety of life's issues.
<b>Specialist Studies</b>	Demonstrate an appropriate use of knowledge and skills that is foundational to gaining higher qualifications in their chosen areas of interest.

## **ENTRY REQUIREMENTS**

To enter the Certificate in Foundation Studies, the applicant should meet any of the following requirements:

- 200+ in the Fijian School Leaving Certificate (FSLC) or equivalent.
- A score of 18 and below in the Yr. 12/Form 6 national exams or equivalent.
- Partial completion of a Form 7 course, or the equivalent.
- A pass in the Mature Age examination for those over the age of 22 in the year of entry.

## **CO-CURRICULAR COMPETENCIES**

To progress through the Certificate in Foundation Studies the student must demonstrate competency according to the following standards:

<b>Competencies</b>	
<b>Computer Skills</b>	Students will demonstrate general knowledge of computing skills such as file management, word processing, spreadsheets and power point presentations.
<b>Literacy Skills</b>	Students will be required pass a competency test.
<b>Numeracy Skills</b>	Students will be required to pass a numeracy test.

## Progression Requirements

To progress from the Certificate in Foundation Studies, the student will need to complete:

<b>Certificate in Foundation Studies</b>	120 credits at Level 4 or higher with a minimum GPA of 2.0 to progress to a degree/diploma program.
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## PROGRAMME LISTING

The following table outlines the normal sequence for the **1-year** (full-time) **Certificate in Foundation Studies**.

<b>CERTIFICATE IN FOUNDATION STUDIES [BUSINESS]</b>					
Level	Credits	Sem.	Tertiary Skills	Specialist Studies	Religious & Philosophical Studies
4	120		38%	50%	12%
4	60	1	CFTS 001 English I	CFCS 005 Maths I	CFRS 001 Bible
			CFTS 002 Tertiary Skills		
4	60	2	CFTS 003 English II	CFCS 001 Accounting	
				CFCS 004 Information Systems	
				CFCS 006 Maths II	
<b>CERTIFICATE IN FOUNDATION STUDIES [EDUCATION]</b>					
4	120		Tertiary Skills	Specialist Studies	Religious & Philosophical Studies
	60	1	CFTS 001 English I	CFCS 005 Maths I	CFRS 001 Bible
CFTS 002 Tertiary Skills					
4	60	2	CFTS 003 English II	CFCS 003 Environmental Studies	
				CFCS 002 Pacific History	
				CFCS 009 Sociology	
<b>CERTIFICATE IN FOUNDATION STUDIES [THEOLOGY]</b>					
4	120		Tertiary Skills	Specialist Studies	Religious & Philosophical Studies
	60	1	CFTS 001 English I	CFCS 008 Pastoral Life Skills	CFRS 001 Bible
CFTS 002 Tertiary Skills					
4	60	2	CFTS 003 English II	CFCS 002 Pacific History	
				CFCS 007 Pacific Christian History	
				CFCS 009 Sociology	