

Job Title: **Lecturer in Education (Primary)**
Employment Status: **Full Time**
Institution/Employer: **Fulton Adventist University College**
Location of work: **Fiji**
Application Close Date: **29 June 2023**

Fulton Adventist University College is one of the most recognized universities in Fiji as well as other Pacific Island countries. Fulton is aiming to employ highly qualified staff as well as keen and honest workers who can comply with its goal and aim in producing highly specialised and well-educated graduates.

Fulton Adventist University College is seeking to fill the position of **Lecturer in Education (Primary)**

The relevant job descriptions for each role outlines the essential qualifications and expectations for the successful candidate for the respective positions. To request the job descriptions, or directions for applying, please visit the Fulton Adventist University College website:

<https://www.fulton.ac.fj/vacancy.html>.

The role of the Lecturer is to develop and deliver quality educational material to students and assess work submitted by students in adherence to the academic policies of the Fulton Adventist University College Academic Bulletin.

The successful candidate will be expected to:

- Accept and carry out teaching responsibilities assigned by the Head of Department in consultation with the Deputy Principal and under the remit of the Academic Committee
- Prepare and distribute module descriptors in accordance with procedures
- Prepare examination papers in consultation with the Department and in accordance with procedures outlined in the Academic Bulletin
- Assess students in accordance with the assessment procedures stated in the module descriptors, marking and cross marking assignments and examination promptly and submitting final assessment results to the Course Director in accordance with procedures as outlined in the Academic Bulletin
- Attend all Department meetings and contribute positively to departmental planning under the leadership of the Head of Department and Course Director
- Teach Education subjects at the undergraduate/post-graduate level
- Conduct and publish research
- Facilitate supervised reflective learning in practical education
- As part of the Performance Management Process, critically reflect on one's own performance, including a response to student feedback
- Teach, as needed in the Department's off-campus program
- Be involved in the broader life of the Church
- Respect, support and practise the ethos of Seventh-day Adventist education

The successful candidate will have most of the following:

- A Masters Degree or higher
- A record of excellence in teaching
- Some developed research interests
- Experience in working in a multi-cultural environment
- An interest in and enthusiasm for exploring new ideas in education

Remuneration is according to the Fulton Adventist University College Wages and Allowances Schedule. Applicants must have the right to work in Fiji.

For more information and to apply, please visit <https://www.fulton.ac.fj/vacancy.html>.

The appointing body reserves the right to fill this vacancy at its discretion and close applications early.
This vacancy was written and advertised by the employer listed above.