



Fulton Adventist
University College

"Others" | EST 1905

Job Title: **LECTURER**

Employment Period: **Full time**

Institution/Employer: **Fulton Adventist University College**

Location of work: **Fiji**

Applications Close Date: **08 September, 2023**

Fulton Adventist University College is one of the most recognized universities in Fiji as well as other Pacific Island countries. Fulton is aiming to employ highly qualified staff as well as keen and honest workers who can comply with its goal and aim in producing highly specialised and well-educated graduates.

Fulton Adventist University College is seeking to fill the positions of:-

- 1. Lecturer in Theology and**
- 2. Lecturer in Business (Information Systems)**

The relevant job descriptions for each role outlines the essential qualifications and expectations for the successful candidate for the respective positions. To request the job descriptions, or directions for applying, please visit the Fulton Adventist University College website:

<https://www.fulton.ac.fj/vacancy.html>.

The role of the Lecturer is to develop and deliver quality educational material to students and assess work submitted by students in adherence to the academic policies of Fulton Adventist University College Academic Bulletin.

The successful candidate will be expected to:

- i. Perform duties assigned by the Head of Department in consultation with the Deputy Principal and under the remit of the Academic Committee.
- ii. Prepare modules descriptors, examination papers in consultation with the Department and Quality Assurance Committee.
- iii. Attend all department meetings and contribute positively to departmental planning under the leadership of the Head of Department and engage in academic programme reviews.
- iv. Assess students in accordance with the assessment procedures stated in the module descriptors/markings and cross-rating.
- v. Be involved in the broader life of the Church.
- vi. Respect, support and practice the ethos of the Seventh-day Adventist education.

The successful candidate will have most of the following:

- i. a Master's degree or higher in any information systems from a recognized University.
- ii. team-player, committed and supportive in all aspects of departmental responsibilities.
- iii. a record of excellence in teaching or professional experience.
- vi. a record of excellence in providing support and willingness to learn.
- vii. experience in working in a multi-cultural environment.
- viii. interest and enthusiasm for exploring new ideas in accounting and research.

Remuneration is according to the Fulton Adventist University College Wages and Allowances Schedule. Applicants must have a right to work in Fiji.

For more information and to apply, please visit <https://www.fulton.ac.fj/vacancy.html>.