



**APPLY  
NOW!**

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## APPLICATION FOR ADMISSION TO ALL PROGRAMS

*Welcome. Thank you for your interest in Fulton Adventist University College.*

*Admission to Fulton is available to any student who meets the academic and character requirements of the College and who expresses willingness to cooperate with its policies. As the College is operated by the Seventh-day Adventist Church, most of its students are Seventh-day Adventists. However, no particular religious commitment is required for admission; any qualified student who is comfortable with its religious, social, and cultural atmosphere may be admitted. FAUC does not discriminate on the grounds of race, gender, colour, creed, national, or ethnic origin, disability, or other legally protected characteristics.*

*Although church membership is not a pre-requisite for admission, applicants are expected to abide by the rules and regulations of the institution as outlined in the Students Handbook.*

Overseas applicants must attach 3 recent passport size photos here

### SECTION 1: PERSONAL INFORMATION

*Enter your name as it appears on your passport or other official documents*

Name \_\_\_\_\_ Male  Female   
Last (Family) First Middle

Date of Birth \_\_\_\_\_ Email Address \_\_\_\_\_  
(dd/mm/yy)

Nationality \_\_\_\_\_ Birth Certificate No. \_\_\_\_\_  
(Fiji Applicants Only)

Passport No \_\_\_\_\_ Tax Index No. \_\_\_\_\_  
(Overseas Applicants Only) (Fiji Applicants Only)

Marital Status \_\_\_\_\_ Telephone No. \_\_\_\_\_  
(single, married, etc.)

Religion \_\_\_\_\_ Date of Baptism (SDA ONLY) \_\_\_\_\_

### POSTAL/RESIDENTIAL ADDRESS (WHERE YOU LIVE)

Number and Street Town/City Country  
 Phone ( ) \_\_\_\_\_ Mobile ( ) \_\_\_\_\_  
Country code Country code

### EMERGENCY CONTACT

*Please provide the name and contact of the person who can be contacted on your behalf in case of an emergency.*

First Name Middle Name Last Name  
 Phone ( ) \_\_\_\_\_ Mobile ( ) \_\_\_\_\_  
Country code Country code

Email Address \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

**NOTE:** We prefer all correspondence to be sent **VIA EMAIL**. Please provide a reliable email address.

**SECTION 2: EDUCATIONAL BACKGROUND**

Please attach certified copies of your latest results and qualification certificate. Send the certified copies of your external results when they are available. Note that preference will be given to those who meet the entry criteria.

QUALIFICATION	INSTITUTION	YEAR
FORM 6/YEAR 12 (OR EQUIVALENT)		
FORM 7/YEAR 13 (OR EQUIVALENT)		
OTHER QUALIFICATION(S)		

**ENTRY REQUIREMENTS:**

**Education:** 250 points in FSF7E or its equivalent including pass in English and Mathematics

**Theology:** pass in FSF7E or its equivalent including a pass in English

**Business:** Pass in FSF7E or its equivalent including a pass in Accounting OR Pass in the Foundation Studies including a pass in English and Mathematics

**Foundation:** An aggregate of not less than 200 marks out of 400 in the Fijian School Leaving Certificate or its equivalent; and at least 50% in each of four subjects, one of which is English. OR an aggregate of not more than 3 in English plus three other subjects; and not more than 4 in any of the four subjects. OR meet the mature age student admission criteria.

Have you ever been excluded or suspended from an educational institution? YES  NO

**INSTITUTION**

**REASON**

**MATURE AGE ENTRY**

A small number of places are made available each year to mature students who do not have adequate formal academic qualifications. To be considered for one of these places, an applicant is required to sit the Mature Age Examination. This examination is open to applicants who will be 22 years on or before April 1 of the year they intend to begin studies at Fulton.

If you are seeking Mature Age Entry, please indicate by ticking this circle.

*Contact the FAUC for an arrangement to be made for you to sit the examination*

**PROGRAM OF STUDY**

Place a tick in the appropriate box of the program you wish to apply for:

- |  |                          |                                    |                          |
|--|--------------------------|------------------------------------|--------------------------|
| Postgraduate Diploma in Theology               | <input type="checkbox"/> | Certificate in Foundation Studies: |                          |
| Graduate Dip. In Theology                      | <input type="checkbox"/> | - Business                         | <input type="checkbox"/> |
| Bachelor of Theology                           | <input type="checkbox"/> | - Theology                         | <input type="checkbox"/> |
| Bachelor of Education [Primary]                | <input type="checkbox"/> | - Education                        | <input type="checkbox"/> |
| Bachelor of Education [Early Childhood Ed.]    | <input type="checkbox"/> |                                    |                          |
| Bachelor of Business [Accounting & Management] | <input type="checkbox"/> |                                    |                          |
| Bachelor of Business [Information Systems]     | <input type="checkbox"/> |                                    |                          |
| Bachelor of Business [Marketing]               | <input type="checkbox"/> |                                    |                          |

**STATEMENT OF PURPOSE**

*Include a statement of up to 150 words including why you want to study the program for which you are applying for. You must state clearly how your program of study will achieve Fulton Adventist University College’s Mission and your country’s development goal.*

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**SECTION 3: CHARACTER INFORMATION**

*Names of two Referees (not relatives) providing character references to support your application.*

Have you ever been placed on probation, suspended, removed, dismissed or expelled from any school or academic program? Yes  No

Other than traffic offenses, have you ever been convicted of any misdemeanour, felony, or other crime? Yes  No

If you have answered yes to either question, please provide an explanation and the approximate dates of each incident. Attach your response to the end of the application. (Also provide a Police Clearance certificate).

**REFEREE #1**

\_\_\_\_\_  
First Name Middle Name Last Name  
Position: \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Contact \_\_\_\_\_ Mobile \_\_\_\_\_  
Email Address \_\_\_\_\_

**REFEREE #2**

\_\_\_\_\_  
First Name Middle Name Last Name  
Position: \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Contact \_\_\_\_\_ Mobile \_\_\_\_\_  
Email Address \_\_\_\_\_

**SECTION 4: ACCOMMODATION**

Place a tick on one circle only. I wish to apply for:

**Residence Accommodation for Singles Students Only****Residence Accommodation for Married Students Only**

<input type="radio"/> No Accommodation needed – Day student	<input type="radio"/> No Accommodation needed – Day student
<input type="radio"/> Accommodation in the Ladies’ Residence	<input type="radio"/> Two-bedroom house
<input type="radio"/> Accommodation in the Men’s’ Residence	<input type="radio"/> Three-bedroom house Number of children: _____

**Please note that dormitory accommodation is for single students only.**

**SECTION 5: FINANCIAL INFORMATION**

Are you applying for financial aid (sponsorship)? Yes  No

If you are applying for financial aid, when did/will you file the appropriate form(s)? \_\_\_\_\_ Sponsor’s name and address. Put ‘self-sponsored’ if no organisation or person is supporting you.

First Name	Middle Name	Last Name
Address _____		
Phone Contact/Mobile _____	Email _____	

**Note:** If you will be sponsored by an organisation, a letter on the official letterhead of the organisation, signed by a duly authorised officer, must be sent with the application form to confirm sponsorship.

**DECLARATION**

- I confirm that all information in this application (including any supplemental information) is correct and true and honestly presented and that I am the person submitting this application. I acknowledge that the College reserves the right to deny me admission if the information given is incorrect or incomplete, or if there are insufficient resources to offer the course/program for which I have applied. I understand that I can be dismissed if I have provided incorrect information.
- I recognise that FAUC is a Christian College structured on the principles of the Seventh-day Adventist Church. I am familiar with the ideals and principles of the Church and I accept the obligation to live in harmony with those principles as I become part of campus life.
- I further agree not to engage in drinking alcohol in any form, smoking, chewing betelnut, using illegal drugs, or bringing such substances or pornographic material onto the campus. I accept that I will be required to leave the College should I break any of these regulations.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**WHERE TO SEND YOUR COMPLETED APPLICATION FORM:**

The Academic Registrar | Fulton Adventist University College | Private Mail Bag | Nadi Airport | FIJI ISLANDS  
Email: [nmanuca@fulton.ac.fj](mailto:nmanuca@fulton.ac.fj)

**APPLICATION CHECKLIST**

- Photos: 1 for Local students. 3 for Overseas students
- Certified copies of F6/7 or equivalent examination results, all other awards, certificates, and full academic transcripts.
- Character reference- For school leavers, reference from your school. For non-school leavers, references from your employer or Church pastor. References to be sent directly to Fulton from your referees.
- Health certificates (from a medical doctor – for all applicants. This also includes family members of the principal applicant).
- Birth certificate (all applicants. This includes family members of the principal applicant).
- Police Clearance (for all applicants. This includes family members of the principal applicant who are 18 years or more).
- Baptismal certificate (Theology applicants only).
- Marriage certificate (if married). 9. Other documents [Please specify] \_\_\_\_\_

ALL SUPPORTING DOCUMENTS NOT IN THE ENGLISH LANGUAGE **MUST** BE TRANSLATED.

Your form will be deemed **INCOMPLETE** if you do not sign your application and if the required documents are not submitted. Documents submitted with your application will **NOT** be returned. If you do not wish to submit original documents then you should submit copies that have been certified by a Commissioner of Oaths, a Senior Civil Servant, or a school principal. Your documents will be rejected if they show alterations, erasures of any kind, or falsification.